

****Note: Please use [Google Chrome](#) instead of Internet Explorer**

www.portlandoregon.gov/benefits to enter your Portlandoregon.gov User Name and Password. If you do not remember your login credentials, you may click on "Forgot" to reset your user name and/or password.

Sign-In

PortlandOregon.gov User Name

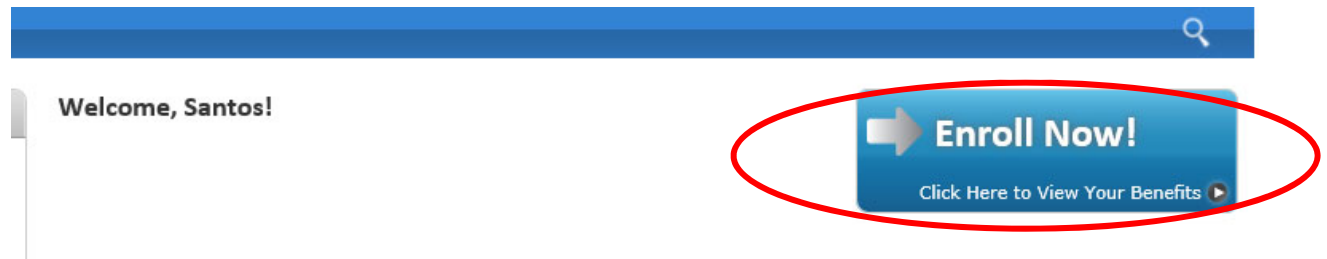
You can also use your registered e-mail address.

Password

Password is case sensitive. [Forgot](#) your user name or password?

Sign-In

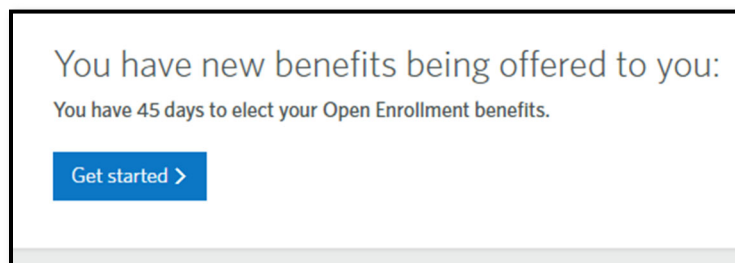
Once Logged in, click enroll now



Welcome, Santos!

Enroll Now!
Click Here to View Your Benefits

Click Get Started (the number of days remaining to elect for open enrollment will be displayed):



You have new benefits being offered to you:
You have 45 days to elect your Open Enrollment benefits.

Get started >

Before you enroll in benefits, verify dependent(s) information.

Before you enroll in benefits

Do you need to add any dependents to your profile?

Note: You'll also be able to add dependents and select who you want to cover when you enroll in or edit your benefits.

Name	Relationship	Date of Birth	Gender	Actions
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Review your medical, dental, and vision plans and then Add or Decline your Health Flexible Spending Account coverage. You will need to click on Begin Enrollment to add or decline this plan and move onto the next plan options. Dependent care Flexible Spending Account enrollment will appear after completing your Health FSA selection.

6. Choose your Health FSA coverage

[Begin enrollment](#)

[View your current plan](#)

It is a great idea to review your basic life insurance and/or supplemental life insurance to confirm your beneficiary designations are current. Click on Show plan details and then click on the pencil icon to add or edit beneficiary information.



8. Your Life coverage

Basic Life 2020-2021

[Edit coverage](#)

[Compare to your current plan](#)

[Show Plan Details](#) 

Review your current supplemental life election and increase your current amount as needed. You will need to click on “Edit Coverage” to make a change to your current amount. A medical history statement will be required prior to approval



9. Your Supplemental Life coverage

Supplemental Life 2020-2021

[Edit coverage](#)

[Compare to your current plan](#)

[Show Plan Details](#) ▼

Review your current supplemental spouse life election and update your current amount as needed. You will need to click on “Edit Coverage” to make a change to your current amount. A medical history statement will be required prior to approval.



Your Supplemental Spouse Life coverage

You have declined this benefit.

[Edit coverage](#)

[Compare to your current plan](#)

[Show Plan Details](#) ▼

If you have declined Voluntary Long-Term Disability coverage in the past, you may elect it at any time, however a medical history statement will be required prior to approval. To elect, click on edit coverage, select plan and save.



12. Your Long-Term Disability coverage

Basic Long Term Disability 2020-2021

[Edit coverage](#)

[Compare to your current plan](#)

[Show Plan Details](#) ▼

If you have declined Voluntary Short-Term Disability coverage in the past, you may elect it at any time without a medical history statement; however, a longer waiting period may apply prior to benefits being available. To elect, click on edit coverage, select plan and save.



14. Your Short Term Disability coverage

Basic Short Term Disability 2020-2021

[Edit coverage](#)

[Compare to your current plan](#)

After your review of all your benefit elections, scroll all the way down so you can check the box next to “I have reviewed the information above” and Complete Enrollment.

I have reviewed the information above

[Complete Enrollment](#)

[Cancel](#)

After completing your enrollment, a congratulations window will pop-up, please review and save a copy of your Employee Summary report which is located here:

[Show all 8 of my benefits](#) ▼

Helpful things to do right now



Write down your confirmation number:
13444587949-49669s



Review and print a copy of your [Benefit Summary Report](#)

We will send you a final confirmation after the enrollment window closes on June 5th