

ORDINANCE No. 187151 As Amended

Amend Code to eliminate barriers to accessing administrative appeal processes, including establishing a minimum notice requirement and limiting fees charged to initiate an appeal (Ordinance; add Code Chapter 3.130; amend Code Chapter 22.10).

The City of Portland ordains:

Section 1. The Council finds:

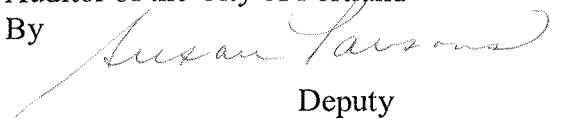
1. The City is committed to safeguarding the rights of persons and promoting higher standards of competency, efficiency and justice in the provision of City services.
2. Administrative appeal processes give bureaus a means for efficient and consistent dispute resolution and provide affected members of the public the opportunity to challenge governmental acts in a fair setting.
3. Administrative appeal processes are often the only chance persons of average or limited means have to obtain a formal review of a decision that materially affects them.
4. The City's administrative appeal processes vary widely in structure and cost. Bureaus can tailor the appeal processes to fit their respective mission and services, but it is important that all processes meet minimum standards of fairness and are accessible to all community members.
5. It is essential to notify people when they have the right to appeal a governmental decision. Without notice, members of the public cannot take advantage of their appeal rights.
6. It is essential that the City's administrative appeal processes are available to everyone, regardless of income. Approximately 36% of Multnomah County's households fall below the Self-Sufficiency Standard, which means they are unable to meet their basic needs.

NOW, THEREFORE, the Council directs:

- a. City Code Chapter 3.130 is added as set forth in Exhibit A.
- b. City Code Chapter 22.10 is amended as set forth in Exhibit B.
- c. All City agencies shall take any necessary actions to comply with the minimum notice requirement on or before September 1, 2015.
- d. Effective September 1, 2015, only the Code Hearings Office may charge a filing fee to initiate an appeal to the Code Hearings Office.
- e. This ordinance shall be effective September 1, 2015.

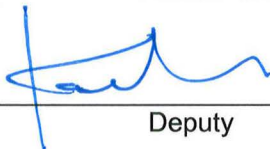
Passed by the Council: MAY 27 2015
Auditor Mary Hull Caballero
Prepared by: Margie Sollinger
Date Prepared: April 8, 2015

Mary Hull Caballero
Auditor of the City of Portland
By


Deputy

Agenda No.
ORDINANCE NO. 187151 As Amended
Title

Amend Code to eliminate barriers to accessing administrative appeal processes, including establishing a minimum notice requirement and limiting fees charged to initiate an appeal (Ordinance; add Code Chapter 3.130; amend Code Chapter 22.10)

<p align="center">INTRODUCED BY Commissioner/Auditor: Auditor Mary Hull Caballero</p>	<p>CLERK USE: DATE FILED <u>APR 17 2015</u></p>
<p align="center">COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p align="center">Mary Hull Caballero Auditor of the City of Portland</p> <p>By:  Deputy</p>
<p align="center">BUREAU APPROVAL</p> <p>Bureau: Auditor Bureau Head: Mary Hull Caballero <i>Mary Hull Caballero by [Signature]</i></p> <p>Prepared by: Margie Sollinger Date Prepared: 04/16/2015</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances <i>DB for this</i></p> <p>City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i></p> <p>Council Meeting Date 04/22/2015</p>	
<p>ACTION TAKEN:</p> <p>APR 22 2015 CONTINUED TO MAY 20 2015 2 P.M. TIME CERTAIN</p> <p>MAY 20 2015 PASSED TO SECOND READING As Amended MAY 27 2015 9:30 A.M.</p>	

AGENDA

TIME CERTAIN
Start time: 3:00 PM

Total amount of time needed: 90 minutes
(for presentation, testimony and discussion)

CONSENT

REGULAR

Total amount of time needed: _____
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	